

HACETTEPE UNIVERSITY

DIRECTIVE ON THE APPLICATION AND ADMISSION OF INTERNATIONAL STUDENTS TO ASSOCIATE AND UNDERGRADUATE DEGREE PROGRAMS

Legal Basis

Article 1 The directive hereby is based on the "Principles Governing International Student Admission" set forth by the Higher Education Council dated 16.07.2014, in order to determine the criteria for international student admission to Hacettepe University.

Aim and Scope

Article 2 Aim of this directive is to determine the application, admission and registration criteria for international student admission in line with the quotas allocated to the departments and programs of Hacettepe University Faculties and Vocational Schools.

Quotas and Application

Article 3

a) Quota

Faculties / schools determine their quotas within the framework of the programs listed in the YKS Higher Education Programs and Quotas Guide in the previous year and submit them for approval by the Senate.

b) Application

1. Candidates who are eligible for application in accordance with the "Principles Governing International Student Admission" set forth by the Higher Education Council, may directly apply to Hacettepe University with the provision that they are studying the final year of secondary education or have already graduated and hold one of the exam results / diplomas accepted by Hacettepe University.
2. Application dates and all the information on the admission are announced on the website of Hacettepe University, and applications are made via the link to be activated on the website of Student Affairs Office. The candidates submit the required documents to Student Affairs Office by post, in person or online. Applications of those who fail to submit the documents to Student Affairs Office within due date or fail to meet the application requirements are deemed invalid.
3. Candidates can make a maximum of 3 choices among the available programs/departments.

c) Accepted exam results / diplomas and minimum scores

1.

		For the Programs Requiring General Test / Diploma Scores	For the Programs Requiring Aptitude Tests
Test Scores	Name of Test / Certificate	Minimum Score	Minimum Score
	a) SAT I	A minimum score of 1200 in total from "Evidence Based Reading and Writing" and "Mathematics" sections	A minimum score of 700 in total from "Evidence Based Reading and Writing" and "Mathematics" sections
	b) ACT (American College Testing)	A minimum score of 25 in "Composite Score"	A minimum score of 20 in "Composite Score"
	c) TQDK (Azerbaijan)	A minimum score of 600 out of 700	A minimum score of 400 out of 700
High School Certificate / Diploma	a) GCE A Level: (General Certificate of Education)	Provided that the average grade is C in minimum; at least 3 A-Level; or 2 A-Level and 1 AS-Level scores (AS-Level subject must be different from A-Levels) from relevant subjects	Provided that the average grade is C in minimum; at least 3 A-Level; or 2 A-Level and 1 AS-Level scores (AS-Level subject must be different from A-Levels) from any 3 subjects
	b) International Baccalaureate (IB)	A minimum score of 33, with one of the subjects being relevant to the program applied	A minimum score of 25
	c) French Baccalaureate	A minimum score of 14 in the stream relevant to the program applied	A minimum score of 10
	d) ABITUR (Germany)	A maximum score of 2, one of the subject being relevant to the program applied	A maximum score of 3.5

2. To apply to programs or departments requiring aptitude test; such as Conservatory or Faculty of Sports Sciences, candidates must be holding a minimum score from one of the abovementioned exam results / diplomas specified under "For the Programs Requiring Aptitude Tests" in Article 3 c/1. Procedures to follow and criteria for such programs are determined by the related Faculty and the application and admission process is also carried out by the relevant Faculties.

3. Validity periods of SAT and ACT are two years from the date of the exam. GCE, IB, French Baccalaureate, and ABITUR have an unlimited period of validity.

Commission and Evaluation of Applications

Article 4

a) **Commission for International Student Admission:** A commission assigned by the Rector determines the application requirements for international students and the candidates to be invited for an interview. For a program, the number of candidates invited for an interview shall be no more than three times the quota of the relevant program.

b) Evaluation of Applications:

1. Each year, Faculty Representatives assigned by the Faculties evaluate the candidates by an interview together with the Commission for International Student Admission and place them in the programs in accordance with the announced quotas.
2. From those placed in Teaching, Law, Medicine, Dentistry and Pharmacy programs; the number of candidates applying as per Articles a/2 and a/4 under Part B of the "Principles Governing International Student Admission" set forth by the Higher Education Council shall not exceed 10% of the quota of the aforementioned programs.
3. In the event of unused quotas following the final registration dates, the decision whether or not to hold an additional placement is settled by the Rectorate.

Announcement of results

Article 5 – (1) Results are announced on the website of Hacettepe University Student Affairs Office and this announcement remains on the website until the deadline for the final registrations.

(2) Hacettepe University sends an acceptance letter to admitted students.

Financial Aid

Article 6 All expenses (accommodation, food, educational materials and personal expenses) to be covered during the education period fall under the responsibility of students.

Registering

Article 7

- a) Every year, registrations are held on the date and place announced by Student Affairs Office. Candidates who fail to fulfill the registration process or submit the necessary documents forfeit their right to register.
- b) In the event that submitted documents are in a language other than Turkish or English, the original document must be accompanied by its certified translation by a sworn translator.

Education and Learning

Article 8 – Turkish Preparatory Class

- a) Students who have been admitted to departments with medium of instruction entirely in a foreign language are not required a Turkish Proficiency Certificate. However, in cases where Turkish language is needed within the program, the requirement for Turkish proficiency is decided by the related academic unit and

HÜ-TÖMER together. Turkish proficiency levels of the programs are determined by HÜ-TÖMER. Besides, in decisions regarding the grantees of “Turkey Scholarship Program” and other international scholarship/bursary programs, provisions of the program concerning language requirements are taken into consideration.

- b) Turkish proficiency levels of students who are admitted to departments with medium of instruction being entirely or partially in Turkish language and are unable to submit any document regarding their Turkish proficiencies shall be determined by means of an exam held by HÜ-TÖMER. Minimum pass grade of the proficiency exam is C1. Those who achieve C1 and above from the exam are able to register to the 1st year 1st semester of their departments. They are also obliged to take Turkish courses assigned and offered by HÜ-TÖMER, while pursuing their studies at the department.

Students who fail to achieve the minimum pass grade in Turkish Proficiency Exam are registered to Turkish Preparatory Class or are granted one-year leave of absence for Turkish education before commencing their studies at the department. At the end of the year, in the event that the student achieves the pass grade from the proficiency exam or from another exam whose equivalency is recognized by the Senate, they are deemed to have met the Turkish proficiency requirement.

General Provisions

Article 9 Hacettepe University is entitled to make amendments on the accepted exams, their minimum scores and application-admission implementations provided that the announcements will be updated accordingly. The University is also entitled to conduct its own exam to be used during admissions; as well as the authority to use exam results of other universities.

Article 10 On the issues that are not covered by this directive; International Students of Hacettepe University are subject to the decisions of Higher Education Council in cases regarding application/admission process; and to “Hacettepe University Academic and Exam Regulation for Associate & Undergraduate Programs and Summer Term” and “Hacettepe University Foreign Language Preparatory Class Academic and Exam Regulation” in cases regarding education and learning.

Annulled Directive

Article 11 Hacettepe University Directive on the Application and Admission of International Students to Associate and Undergraduate Programs adopted by the decision of the Senate on the date 20.03.2013 (Decision No: 2013-125) is hereby annulled.

Enforcement

Article 12 This directive shall enter into force upon its approval by the University Senate.

Implementation

Article 13 This directive is implemented by the Rector of Hacettepe University.